



Board of Directors

Meeting Minutes

Detroit Community Schools

12675 Burt Road

Detroit, MI 48223

313-537-3570

April 30, 2015 Meeting

6:30 PM

I. Call to Order

- Meeting called to order by President Richard Robinson at 6:40 PM.

II. Roll Call

Present – Board Members

- Richard D. Robinson
- Patrick Devlin
- Robert Dulin

Present – DCS Staff

- Sharon McPhail, *Superintendent*
- William Coleman, *Compliance Officer*
- Anthony M. Wagner, *Executive Assistant*
- Patricia Peoples, *Human Resources Manager*
- Echelle Jordan, *High School Principal*
- Wendy Senkbeil, *Elementary School Principal*

Excused – Board Members

- Nicholas Tobier
- Kirk Mayes
- Toney Stewart
- Anika Goss-Foster



III. Acceptance of Agenda

- **MOTION TO APPROVE** the April 30, 2015 meeting agenda
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote

IV. Oaths of Office

- No members present who required swearing-in

V. Call to the Public – Agenda Items Only

- No public comments made at this time

VI. Consent Agenda

- No consent agenda items

VII. Discussion / Action Items

- **MOTION TO APPROVE** the February 25, 2015 meeting minutes (see attached)
 - Made by Patrick Devlin
 - Seconded by Robert Dulin
 - Motion carried with a unanimous vote

- **MOTION TO APPROVE** the March 26, 2015 meeting minutes (see attached)
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote

VIII. Financial Reports

- **MOTION TO ACCEPT** the submitted financial reports (see attached)
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote

IX. Superintendent's Report

- See attached report for details

X. Old Business

- No old business

XI. New Business

- No new business



XII. Announcements

- The next regular Board of Directors Meeting will be held on Thursday, May 28, 2015 in the Chemistry Lab located at Detroit Community Schools High School beginning at 6:30 PM.

XIII. Correspondence

- No correspondence

XIV. Call to the Public – Any Concerns

- No public comments made at this time

XV. Adjournment

- **MOTION TO ADJOURN**
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote
- Meeting adjourned at 7:50 PM



Certified
Rev. Robert Dulin
Board Secretary



Date

ATTACHMENT #

1



Board of Directors

Meeting Minutes

Detroit Community Schools

12675 Burt Road
Detroit, MI 48223
313-537-3570

March 26, 2015 Meeting

6:30 PM

I. Call to Order

- Meeting called to order by President Richard Robinson at 6:36 PM

II. Roll Call

Present – Board Members

- Richard Robinson
- Patrick Devlin
- Robert Dulin
- Nicholas Tobier

Present – DCS Staff

- Sharon McPhail, *Superintendent*
- William Coleman, *Compliance Officer / High School Principal*
- Akanke Hill, *Chief Financial Officer*
- Anthony M. Wagner, *Executive Assistant*
- Echelle Jordan, *K-8 Curriculum Specialist*
- Wendy Senkbeil, *Elementary School Principal*
- Wajih Hakim, *Chief Information Officer*

Excused – Board Members

- Kirk Mayes
- Toney Stewart
- Anika Goss-Foster



III. Acceptance of Agenda

- **MOTION TO APPROVE** the March 26, 2015 meeting agenda
 - Made by Patrick Devlin
 - Seconded by Nicholas Tobier
 - Motion carried with a unanimous vote

IV. Oaths of Office

- No members requiring swearing-in were present

V. Call to the Public – Agenda Items Only

- No public comments

VI. Consent Agenda

- No items present on the consent agenda

VII. Discussion / Action Items

- **MOTION TO APPROVE** February 25, 2015 meeting minutes (see attached)
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote

VIII. Financial Reports

- **MOTION TO ACCEPT** the submitted financial reports (see attached)
 - Made by Patrick Devlin
 - Seconded by Robert Dulin
 - Motion carried with a unanimous vote

IX. Superintendent's Report

- See attached report for details

X. Old Business

- No old business

XI. New Business

- Mr. Nicholas Tobier presented several ideas for consideration:
 - Begin using Donor's Choose to help crowdsource funding
 - Begin working with Edible Rex to raise money to supplement the DCS food program
- Mr. Patrick Victor from Bay Mills Community College delivered a report from BMCC regarding the financial status of Detroit Community Schools



XII. Announcements

- The next regular Board of Directors Meeting will be held on Thursday, April 23, 2015 in the Chemistry Lab located at Detroit Community Schools High School beginning at 6:30 PM.

XIII. Correspondence

- No correspondence

XIV. Call to the Public – Any Concerns

- No public comments

XV. Closed Session

- **MOTION TO ENTER CLOSED SESSION** regarding pending litigation
 - Made by Patrick Devlin
 - Seconded by Robert Dulin
 - Motion carried with a unanimous vote
- **MOTION TO EXIT CLOSED SESSION**
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote

XVI. Adjournment

- **MOTION TO ADJOURN**
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote
- Meeting adjourned at 8:18 PM



Certified
Rev. Robert Dulin
Board Secretary



Date

ATTACHMENT # 2



Board of Directors

Meeting Minutes

Detroit Community Schools

12675 Burt Road

Detroit, MI 48223

313-537-3570

February 25, 2015 Meeting

6:30 PM

I. Call to Order

- Meeting called to order by President Richard Robinson at 6:40 PM.

II. Roll Call

Present – Board Members

- Patrick Devlin
- Robert Dulin
- Richard Robinson

Present – DCS Staff

- Sharon McPhail, *Superintendent*
- William Coleman, *Compliance Officer / High School Principal*
- Akanke Hill, *Chief Financial Officer*
- Patricia Peoples, *Human Resources Manager*
- Echelle Jordan, *Instructional Coach*
- Wendy Senkbeil, *Elementary School Principal*
- Wajih Hakim, *Chief Information Officer*

Excused – Board Members

- Anika Goss-Foster
- Kirk Mayes
- Toney Stewart



III. Acceptance of Agenda

- **MOTION TO APPROVE** the February 25, 2015 meeting agenda
 - Made by Robert Dulin
 - Seconded by Nicholas Tobier
 - Motion carried with a unanimous vote

IV. Oaths of Office: N/A

V. Call to the Public – Agenda Items Only

- No public comments made at this time

VI. Consent Agenda

- There were no items to approve on the consent agenda

VII. Discussion / Action Items

- **MOTION TO APPROVE** the January 2015 meeting minutes (see attached)
 - Made by Patrick Devlin
 - Seconded by Robert Dulin
 - Motion carried with a unanimous vote

- **MOTION TO APPROVE** the Bay Mills Community College Prior Approval Checklist (see attached)
 - Made by Patrick Devlin
 - Seconded by Robert Dulin
 - Motion carried with a unanimous vote

VIII. Financial Reports

- **MOTION TO ACCEPT** the January 2015 financial reports (see attached)
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote
 -

- **MOTION TO APPROVE** the Budget Amendment #1 (see attached)
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote



IX. Superintendent's Report

- See attached report for details
- Board President Robinson suggested that the Superintendent's staff prepare a draft letter to Senator Gary Peters regarding our Medicaid funding issue.

X. Old Business

- No old business

XI. Closed Session

MOTION TO ENTER CLOSED SESSION

- Made by Patrick Devlin
- Seconded by Robert Dulin
- Motion carried with a unanimous vote
- **MOTION TO EXIT CLOSED SESSION**
 - Made by Patrick Devlin
 - Seconded by Robert Dulin
 - Motion carried with a unanimous vote

XII. Announcements

- The next regular Board of Directors Meeting will be held on Thursday, March 26, 2015 in the Chemistry Lab located at Detroit Community Schools High School beginning at 6:30 PM.

XIII. Correspondence

- No correspondence

XIV. Call to the Public – Any Concerns

- No public comments made at this time



XV. Adjournment

- **MOTION TO ADJOURN**
 - Made by Robert Dulin
 - Seconded by Patrick Devlin
 - Motion carried with a unanimous vote
- Meeting adjourned at 7:40 PM

Robert Dulin, Jr.

Certified
Rev. Robert Dulin
Board Secretary

4-23-2015

Date

ATTACHMENT # 3

DETROIT COMMUNITY SCHOOLS
GENERAL FUND REVENUES AND EXPENDITURES REPORT
QUARTER ENDING MARCH 31, 2014

Fiscal Year: July 1, 2014 - June 30, 2015

	Adopted Budget FY 2014-15	Amended Budget FY 2014-15	July - Sept 1st Quarter Actuals	Oct - Dec 2nd Quarter Actuals	Jan - Mar 3rd Quarter Actuals	Total YTD	% of Budget YTD
REVENUES							
100 Local Sources	125,000	238,292	169,574	47,244	16,434	233,252	0.98
300 State Sources	6,621,619	6,200,598		1,694,448	1,622,009	3,316,457	0.53
400 Federal Sources	1,031,033	931,613	223,424	52,598	366,238	642,260	0.69
500 Incoming Transfers							
TOTAL REVENUES	7,777,652	7,370,503	392,998	1,794,290	2,004,681	4,191,969	0.57
EXPENDITURES							
100 INSTRUCTION							
110 Basic programs	2,660,000	2,400,000	332,506	406,224	466,972	1,205,702	0.50
120 Added Needs	867,791	855,744	183,991	243,881	228,634	656,506	0.77
200 SUPPORT SERVICES							
210 Pupil	500,000	400,000	100,465	114,677	110,434	325,576	0.81
220 Instructional Staff	221,000	630	630	0	0	630	1.00
230 General Administration	600,000	500,000	155,765	203,167	194,886	553,818	1.11
240 School Administration	225,070	513,509	131,415	200,057	118,493	449,965	0.88
250 Business	200,000	174,000	43,110	67,500	52,415	163,025	0.94
260 Operations & Maintenance	800,000	800,000	229,812	261,110	307,826	798,748	1.00
270 Transportation	217,000	193,000	35	85,854	105,675	191,564	0.99
280 Central	257,000	213,410	103,387	52,029	54,655	210,071	0.98
290 Other	136,500	200,000	65,131	109,209	113,717	288,057	1.44
300 COMMUNITY SERVICES	142,000	68,208	28,156	5,948	18,874	52,978	0.78
400 OUTGOING TRANSFERS	951,291	1,052,002	173,269	174,288	261,432	608,988	0.58
TOTAL EXPENDITURES	7,777,652	7,370,503	1,547,672	1,923,944	2,034,013	5,505,628	0.75
Excess Revenue of (Expenditures)	0	0	(1,154,674)	(129,654)	(29,332)	(1,313,659)	
Fund Balance (Beginning of Month)	74,678	473,741	473,741	473,741	473,741	473,741	
Fund Balance (End of Month)	74,678	473,741	(680,933)	344,088	444,409	(839,918)	

Prepared 4/22/2015
By: Akanke T. Hill, CFO

Detroit Community Schools
Cash Forecast Statement
General Fund

Fiscal Year: 2014-2015

Actual through: 3/31/2015

	Jul	Aug	Sept	Oct	Nov	Dec
Beginning Balance (including investments)	\$ 180,339.00	\$ 365,426.00	\$ 376,697.00	\$ 341,791.00	\$ 494,594.00	\$ 412,269.00
Estimated Receipts:						
Collection of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collection of State Aid	\$ 599,081.00	\$ 600,400.00		\$ 589,339.00	\$ 540,440.00	\$ 564,669.00
Collection of Other Grants	\$ 100,764.00	\$ 84,414.00	\$ 38,245.00	\$ 143,855.00	\$ 53,148.00	\$ 93,711.00
Proceeds from Loans and Interest		\$ 382,773.00	\$ 478,000.00		\$ 69,634.00	\$ 69,593.00
Other Revenue and Receipts	\$ 165,325.00	\$ 678.00	\$ 32,767.00	\$ 52,388.00	\$ 569.00	\$ 4,543.00
TOTAL AVAILABLE FUNDS:	\$ 1,045,509.00	\$ 1,433,691.00	\$ 925,709.00	\$ 1,127,373.00	\$ 1,158,385.00	\$ 1,144,785.00
Less Estimated Disbursements:						
Salaries and Benefits	\$ 408,403.00	\$ 434,156.00	\$ 419,574.00	\$ 426,923.00	\$ 432,049.00	\$ 432,814.00
Services, Supplies, and Materials	\$ 131,178.00	\$ 478,980.00	\$ 164,236.00	\$ 113,368.00	\$ 126,897.00	\$ 241,080.00
Repayment of Debt	\$ 140,428.00	\$ 140,428.00		\$ 92,413.00	\$ 187,095.00	\$ 187,095.00
Other Disbursements	\$ 74.00	\$ 3,430.00	\$ 108.00	\$ 75.00	\$ 75.00	\$ 75.00
TOTAL DISBURSEMENTS:	\$ 680,083.00	\$ 1,056,994.00	\$ 583,918.00	\$ 632,779.00	\$ 746,116.00	\$ 861,064.00
ESTIMATED ENDING BALANCE:	\$ 365,426.00	\$ 376,697.00	\$ 341,791.00	\$ 494,594.00	\$ 412,269.00	\$ 283,721.00
Beginning Balance (including investments)	\$ 283,721.00	\$ 197,732.00	\$ 259,338.00	\$ 106,756.00	\$ 134,642.00	\$ 162,528.00
Estimated Receipts:						
Collection of Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Collection of State Aid	\$ 580,235.00	\$ 549,234.00	\$ 492,540.00	\$ 549,234.00	\$ 549,234.00	\$ 549,234.00
Collection of Other Grants	\$ 67,002.00	\$ 112,362.00	\$ 57,500.00	\$ 156,384.00	\$ 156,384.00	\$ 156,384.00
Proceeds from Loans and Interest	\$ -	\$ -				\$ -
Other Revenue and Receipts	\$ -	\$ 35,339.00	\$ 8,369.00	\$ -	\$ -	\$ -
TOTAL AVAILABLE FUNDS:	\$ 930,958.00	\$ 894,667.00	\$ 817,747.00	\$ 812,374.00	\$ 840,260.00	\$ 868,146.00
Less Estimated Disbursements:						
Salaries and Benefits	\$ 466,514.00	\$ 396,316.00	\$ 417,729.00	\$ 415,562.00	\$ 415,562.00	\$ 415,562.00
Services, Supplies, and Materials	\$ 79,542.00	\$ 51,840.00	\$ 106,233.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
Repayment of Debt	\$ 187,095.00	\$ 187,095.00	\$ 186,995.00	\$ 187,095.00	\$ 187,095.00	\$ 178,798.00
Other Disbursements	\$ 75.00	\$ 78.00	\$ 34.00	\$ 75.00	\$ 75.00	\$ 75.00
TOTAL DISBURSEMENTS:	\$ 733,226.00	\$ 635,329.00	\$ 710,991.00	\$ 677,732.00	\$ 677,732.00	\$ 669,435.00
ESTIMATED ENDING BALANCE:	\$ 197,732.00	\$ 259,338.00	\$ 106,756.00	\$ 134,642.00	\$ 162,528.00	\$ 198,711.00

Prepared By: Akanke T. Hill, CFO
Board of Directors Meeting 4/23/2015

Detroit Community Schools
General Fund
 Statement of Receipts and Disbursements
 For Month Ending: 31-Mar-15

Item	Budget	Current Month	Previous Month YTD	YTD	% Budget YTD
REVENUE:					
100 Local	\$ 238,292.00	\$ 4,799.00	\$ 228,453.00	\$ 233,252.00	97.88%
200 Other Political Subdivisions	\$ -			\$ -	#DIV/0!
300 State	\$ 6,200,598.00	\$ 492,540.00	\$ 2,823,917.00	\$ 3,316,457.00	53.49%
400 Federal	\$ 931,613.00	\$ 219,709.00	\$ 422,551.00	\$ 642,260.00	68.94%
500 Incoming Transfers & Other Transactions	\$ -			\$ -	#DIV/0!
TOTAL REVENUE:	\$ 7,370,503.00	\$ 717,048.00	\$ 3,474,921.00	\$ 4,191,969.00	56.87%
EXPENDITURES:					
100 Instruction					
110 Basic Programs	\$ 2,400,000.00	\$ 144,019.00	\$ 1,061,683.00	\$ 1,205,702.00	50.24%
120 Added Needs	\$ 855,744.00	\$ 69,677.00	\$ 586,829.00	\$ 656,506.00	76.72%
130 Unclassified				\$ -	#DIV/0!
200 Support Services					
210 Pupil	\$ 400,000.00	\$ 33,478.00	\$ 292,098.00	\$ 325,576.00	81.39%
220 Instructional Staff	\$ 630.00	\$ -	\$ 630.00	\$ 630.00	100.00%
230 General Administration	\$ 500,000.00	\$ 74,100.00	\$ 479,718.00	\$ 553,818.00	110.76%
240 School Administration	\$ 513,509.00	\$ 35,844.00	\$ 414,121.00	\$ 449,965.00	87.63%
250 Business	\$ 174,000.00	\$ 16,361.00	\$ 146,664.00	\$ 163,025.00	93.69%
260 Operations and Maintenance	\$ 800,000.00	\$ 102,294.00	\$ 696,454.00	\$ 798,748.00	99.84%
270 Transportation	\$ 193,000.00	\$ 50,460.00	\$ 141,104.00	\$ 191,564.00	99.26%
280 Central	\$ 213,410.00	\$ 11,326.00	\$ 198,745.00	\$ 210,071.00	98.44%
290 Other	\$ 200,000.00	\$ 33,881.00	\$ 254,176.00	\$ 288,057.00	144.03%
300 Community Services	\$ 68,208.00	\$ 6,559.00	\$ 46,419.00	\$ 52,978.00	77.67%
400 Outgoing Transfers and Other Transactions	\$ 1,052,002.00	\$ 55,287.00	\$ 553,701.00	\$ 608,988.00	57.89%
TOTAL EXPENDITURES:	\$ 7,370,503.00	\$ 633,286.00	\$ 4,872,342.00	\$ 5,505,628.00	74.70%
EXCESS REVENUE OR (EXPENDITURES)					
	\$ -	\$ 83,762.00	\$ (1,397,421.00)	\$ (1,313,659.00)	#DIV/0!
FUND BALANCE (Beginning of Month)					
	\$ 473,741.00	\$ 473,741.00	\$ (1,397,421.00)	\$ (1,313,659.00)	-277.29%
FUND BALANCE (End of Month)					