

**BOARD OF DIRECTORS
DETROIT COMMUNITY SCHOOL
POLICY
STAFF EXPENSE REIMBURSEMENTS**

Reference: MCL 380.1274 et seq.

It is the policy of the Board of Directors that the Chief Administrative Officer (CAO) or designee reimburse DCS staff for specific school related expenditures. Staff may only be reimbursed for specific expenditures that have been recommended by his/her department head and approved *in advance* by the Chief Administrative Officer.

Staff shall not be reimbursed for an amount that exceeds the statutory purchase limit requiring competitive bidding.

Secretary's Certification:

I certify that the foregoing resolution was duly adopted by the Detroit Community Schools Board of Directors at a properly noticed open meeting held on the _____ day of _____ 2015, at which a quorum was present.

By: _____
Board Secretary