

Detroit Community Schools
Quick Reference Code of Conduct K-12
2020-21



DCS Education is Power



Detroit Community Schools

K-12 Disciplinary Action Guidelines

The purpose of our Disciplinary Action Guidelines is to help all our stakeholders sustain a culture and climate that is conducive to a safe, disciplined, and positive learning experience for all DCS students. *Any warranted violation can also be reported to local law enforcement by Building Principal if student/staff safety is threatened.*

Preventative/Positive Behavioral Interventions	Level I Violations	Level II Violations	Level III Violations
<ul style="list-style-type: none"> * Establish/review classroom rules, procedures, and routines * Active supervision of common areas * Contact or conference with parent or guardian * Re-teach positive behavior * Re-teach academic skills * Proximity Praise/Praise 3 * Positive Notes Home * Attention Signal * Student Incentives (e.g., Best Bucks) * Use more active, student-centered learning strategies * Use more MTSS Tier 1 Classroom Interventions * Request MTSS Tier 2 Interventions * Refocus/Redirection * Check-In/Check-Out * Biweekly Progress Reports * Preventative Behavior Plan * See pbisworld.com for more interventions 	<ul style="list-style-type: none"> * Cheating/Plagiarism * Dress Code Violation * Eating/Drinking in Class (unless authorized) * Excessive, Unauthorized Talking * Failure to Participate * Gum Chewing * Improper Computer Use * Inappropriate Displays of Affection * Inappropriate Language * Minor Insubordination * Minor Defacement of Property * Minor Horseplay/Disruptive Hallway Behavior * Noncompliance with Staff Direction * Nonviolent Classroom Disruption * Sleeping in Class * Chronic Tardiness * Throwing Objects * Unprepared for Class 	<ul style="list-style-type: none"> * Admittance of Unauthorized Individuals into School * Bullying/Harassment/Intimidation * False Identification * Fighting with other Student(s) * Forgery or Fraud * Gambling * Electronic Devices/Cell Phones * Inappropriate Use of Social Media * Leaving the Classroom or Building without Permission * Major Defacement of Property * Major Insubordination * Major Horseplay/Disruptive Hallway Behavior * Major Verbal Confrontation with other Student(s) * Possession of Cell Phone/ED * Profanity/Obscenity toward Staff * Sexual Harassment * Sharing Lockers * Unauthorized Selling * Theft or Possession of Stolen Property (Less than \$100 Value) * Threats/Coercion * Truancy (Attendance, Skipping) * Tardy During Admin Hall Sweep * Verbal Assault of School Staff 	<ul style="list-style-type: none"> * Arson * Fighting/insubordination toward staff * Destruction of Property * Extortion * False Fire Alarm or Bomb Threat; Tampering with Fire Alarm System * Felony * Fireworks * Gang-related Activity * Hazing * Interference with/Intimidation of School Authorities * Physical Assault of School Staff * Possession or Use of Weapons & Dangerous Objects * Robbery * Sexual Assault * Sexual Misconduct * Theft or Possession of Stolen Property (\$100+) * Trespassing * Use, Possession or Sale of Illegal Substances or Contraband
1st Offense	Teacher-Assigned Consequence	Administrator-Assigned Consequence to Short-term Suspension (1-10 Days)	Long-term Suspension to Expulsion
2nd Offense	Teacher-Assigned Consequence	Administrator-Assigned Consequence to Long-term Suspension (10+ Days)	Long-term Suspension to Expulsion
Further Offenses	Teacher to Administrator-Assigned Consequence	Short-term Suspension to Expulsion	Expulsion to Compulsory Withdrawal of Student

Teacher-Assigned Consequences include:

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| <ul style="list-style-type: none"> • Verbal Warning • Parent Contact • Teacher-Parent Conference • Teacher-Student Conference • Loss of Privileges • Think Sheet/Reflection • ISS | <ul style="list-style-type: none"> • Behavior Journal • Restorative Circle • Time Out • Letter of Apology • You Break It, You Fix It • Zero for Class Period/Assignment • ISS | <ul style="list-style-type: none"> • Confiscation of Inappropriate Item • Teacher-Supervised Lunch Detention • Refocus/Redirection • Seat Change • Referral to mental health counselor 3-20min session |
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Administrator-Assigned Consequences include:

- Any of the aforementioned Teacher-Assigned Consequences
- Referral/Conference involving appropriate support staff/agencies
- Restitution/Restoration
- School/Community Service Assignment
- In-School Suspension
- Short to Long-Term Suspension
- Recommendation for Expulsion

Arson: The willful and malicious burning or attempt to burn any part of property that belongs to, or is under contract with the school district, or on school property or the setting of fires on school property. Students found guilty of this offense are subject to mandatory expulsion and possible criminal prosecution.

Bullying: Written, verbal, physical conduct or any electronic communication (including social media) that is intended to place one or more students or other persons in fear of harm or cause substantial emotional distress by directly or indirectly doing the following: substantially interfering with educational opportunities; adversely affecting the ability of a student(s) to participate in or benefit from school programs; having an actual and substantial detrimental effect on a student's physical or mental health; or causing substantial disruption of the orderly operation of school.

Defacement of Property: A student will not willfully cause defacement of or damage to property belonging to the school or belonging to school personnel or persons in attendance at the school. Actions such as writing in school textbooks or library books, writing on desks or walls, carving into woodwork, desks, or tables and spray-painting surfaces. Includes unauthorized school "pranks."

Destruction of Property: Acts that result in a substantial threat of or actual destruction of school property which necessitates altering school operation. Specifically included are acts which result in: significant damage to the physical plant or property, conditions that require the evacuation of students, or the inability of a school to perform its functions.

Gang-related Activity: Gang or gang-like activity includes an ongoing organization, association or group of three or more individuals who display one or more of the following: wear or display common clothing, jewelry, insignia, signs that intentionally identify the student as a member of the group; have a high rate of interaction among themselves to the exclusion of others; or are frequently involved in anti-social, delinquent, or criminal activity.

Insubordination: Insubordination is when a student ignores or refuses to comply with directions or instructions given by school staff. Refusing to open a book, write an assignment, work with another student, work in a group, take a test, or perform any other class or school-related activity not listed herein, refusing to leave a hallway or any other school area, or running away from school staff when told to stop all constitute insubordination.

Interference with/Intimidation of School Authorities: Preventing or attempting to prevent school personnel from engaging in their lawful duties through threats of violence, harassment or intimidation.

Inappropriate Use of Social Media: Using social media (e.g. Facebook, Twitter, Tumblr, Instagram, etc.) to harass, intimidate, bully, threaten, discriminate, access/disseminate pornographic images, cheat/plagiarize, and/or spread inflammatory rumors.

Possession or Use of Weapons & Dangerous Objects: **Weapons** are firearms (including a pistol, rifle, starter gun, zip gun, pellet gun, and BB gun or any other type of gun); knives (of any size), straight razor, or box cutter with razor; or any instrument which has been altered to be used as a weapon. **Dangerous objects** include but are not limited to explosives, firecrackers, clubs, brass knuckles, mace, pepper spray, and other irritant sprays. Possession includes carrying, storing, or having an object under one's control such as hiding a weapon in the building or on school grounds.

Sexual Misconduct: A student shall not engage in intimate sexual contact with another person, including, but not limited to: consensual sexual intercourse; oral sex; intentional touching of the other person's genitals, groin, inner thigh, buttock, or breast or the clothing covering those areas; other inappropriate behavior of a sexual nature including displays of sexual parts in person or via any electronic communication (including "sexting").

Theft or Possession of Stolen Property: Taking or conspiring to take without permission of the owner or custodian or receiving or possessing property known to be stolen which does not belong to the student in possession.

Trespassing: A student assigned out-of-school suspension is not permitted on school grounds without administrative authorization.

Use, Possession or Sale of Illegal Substances or Contraband: Illegal substances or contraband include tobacco, e/cigarettes, alcoholic beverages, narcotics, vape pens, drugs prohibited by law (including marijuana), pornography, over the counter medicines and prescription medications not prescribed for use by the student in possession of them. Students found guilty of attempting, conspiring to sell, selling or distributing any illegal substance or a substance represented to another person as illegal are subject to compulsory withdrawal and possible criminal prosecution.

Verbal Abuse: Name-calling, racial or ethnic slurs or derogatory statements directed at, and offensive to, another person.



Detroit Community Schools

Student Cell Phone/Electronic Devices Policy

Per the Student Code of Conduct, a student shall not be in possession of any prohibited object during school hours. This includes, but is not limited to, cellphones, smartphones, smartwatches (e.g., Apple Watch), CD/MP3 players (e.g. iPods), headphones, personal communication devices, tablet computers (e.g., iPads), laptops, personal computers, and other electronic communication devices.

For students in **grades K-5**, any cell phone/electronic device must be given to assigned classroom teacher upon entering the classroom. For students in **grades 6-12**, any cell phone/electronic device must be surrendered to security prior to entering the building. If a student brings a device into the building (6-12) or does not give to classroom teacher (K-5), he or she is in violation of this policy and subject to the following consequences:

1st Offense:

Device(s) confiscated by security for 7 days.

Parent/guardian must retrieve device from security after 7 days between 3:30-4:00pm.

Parent/guardian must sign violation acknowledgement document.

2nd Offense:

Device(s) confiscated by security for 14 days.

Parent/guardian must retrieve device from security after 7 days between 3:30-4:00pm.

Parent/guardian must sign violation acknowledgement document.

Student is subject to additional Administrator-Assigned Consequence.

3rd Offense:

Device(s) confiscated by security and kept until the end of the current school year.

Parent/guardian must retrieve device from security at the end of the current school year.

Student is subject to additional Administrator-Assigned Consequence.

If a parent/guardian wishes to retrieve a cellphone/electronic device prior to the return date (as outlined above), the student must be withdrawn from Detroit Community Schools. Forms for withdrawal can be obtained from the Central Office.



Detroit Community Schools

Student Dress Code Policy

Updated 8/2720

K-8 Student Uniform Requirements

Shirts (must be tucked in at all times)

K-2nd Red Polo-style shirt, plain or with school logo

3-6th Gray Polo-style shirt, plain or with school logo

7th Yellow Polo-style shirt, plain or with school logo

8th Navy Blue Polo-style shirt, plain or with school logo

Solid-color, long sleeve shirt under uniform shirt permitted during cold weather.

Pants (with solid black belt, plain regular-sized buckle)

Tan, black, or blue pants **NO JEANS OR CARGO PANTS**

9-12 Student Uniform Requirements

Shirts

9th Maroon (Burgundy) Polo-style shirt, plain or with school logo

10th Red Polo-style shirt, plain or with school logo

11th Gray Polo-style shirt, plain or with school logo

12th Black Polo-style shirt, plain or with school logo

Pants

Tan, black, or blue pants **NO JEANS OR CARGO PANTS**

Solid-color, long sleeve shirt under uniform shirt permitted during cold weather. **DCHS students are also allowed to wear lightweight cardigan, shrug, or ¼ zip sweaters in any of the following solid colors: black, white, grey, or red. Grade-level polo shirt must still be worn with sweater and remain visible. Sweater must be plain or with small school or brand logo (no wording, graphics, holes, stitching, etc.). Jackets, hoodies, and coats are not sweaters and remain prohibited items during the school day.**

On Fridays only, 12th grade students can wear DCHS apparel in lieu of uniform.

On their game days (not including practice), eligible DCHS student-athletes can wear dress white shirts or blouses, with or without ties, underneath their game jersey in lieu of uniform.

The following items are **prohibited for wear in school buildings** by all students K-12:

- Any non-uniform shirt or pants, including shorts, skirts, leggings, jeggings, cargo, yoga, spandex, leather, sheer, velvet, jogging, or tight-fitting pants
- Sagging or rolled-up pants
- Headgear (hats, headwraps, scarves, bandanas, athletic headbands, do-rags, bonnets, shower caps, kitten ears, tiaras, earmuffs, etc.); females are allowed to wear plain plastic, knit, or spandex headbands for grooming purposes only
- Low-cut, revealing, sheer, or stomach-showing tops
- Tank tops, halter tops, strapless tops, spaghetti straps

- Slides, flip flops, high heels, sandals, house shoes, slippers
- No large belt buckles or rhinestones/embellishments on clothing
- Pajamas (loungewear/sleepwear) or exposed underwear
- Holes, tears, custom stitching, wording, or rips in pants or jeans
- Hoodies, Jackets, or Winter/Outdoor Coats (must be kept in locker or designated classroom area)
- Backpacks **or fanny packs, belt bags, etc.** (must be kept in locker or designated classroom area)
- Any gang-related clothing or accessories
- Any other item deemed inappropriate by School Administration

Students who violate our Dress Code Policy will receive the following consequences.

1st Violation:

- Security/staff will ask student to remove/change prohibited item.
- If request is unsuccessful, parent/guardian will be called and asked to remedy the dress code violation.
- If parent is unavailable and only a uniform shirt is needed, student may receive loaner shirt or a one-day dress code pass from security for the remainder of the day and return it to security at the end of the school day. (Students are encouraged to keep a spare DCS uniform shirt at school.) If more than a shirt is needed, student be assigned In-School Suspension for that day. A yellow duct tape sticky will act as the pass for dress code violations.

2nd Violation:

- Student will be assigned In-School Suspension for that day and parent will be called. Parent will be reminded of dress code policy and consequences for future violation.

3rd or More Violation:

- Parent/guardian will be called and asked to pick up student. Student cannot attend classes on that day. If parent is unavailable, student will be assigned In-School Suspension for that day and assigned 1 Day Out-of-School Suspension for the following school day.

Some exceptions to this policy may be given for cultural/religious reasons or special events (e.g., school spirit week) with Building Principal and/or District approval.



Detroit Community Schools

Truancy Intervention Program

Chronic unexcused absences, late arrivals, and early dismissals significantly disrupt a student's likelihood of being successful academically. DCS students need to be in school every day, all day, and ready to learn (unless sick or experiencing a significant family crisis).

According to the State of Michigan, children ages 6-18 must attend school every day. A student with at least 10 unexcused absences in a single year is considered "truant," and a student who misses at least 10 percent of all school days is considered "chronically absent." The parent/legal guardian of any student considered truant or chronically absent may be arrested, jailed, or fined, or their child(ren) could be removed from the home.

An unexcused student absence occurs when a student misses 50% or more of class periods in an AM or PM session (grades K-5) or day (grades 6-12) without an eligible excuse (e.g., personal illness, medical appointment, death of immediate family member, personal court appearance, confirmed religious holiday).

Parents/guardians are responsible for contacting their Main Office (K-8 or High School) if a student is/has been absent, especially if he or she is sick and have missed multiple school days.

If a student is absent 3 or more consecutive days, their Main Office (K-8 or High School) Administrative Assistant will contact the parent to identify the possible cause(s) for this extended absence.

Level I Intervention: Parent/Guardian Early Intervention Phone Calls

If a student misses more than 2 days per month, OR a student has cumulative absences greater than the numbers below

September	2 days	December	8 days	March	14 days
October	4 days	January	10 days	April	16 days
November	6 days	February	12 days	May	18 days

- The student will be included on a call list created by the K-8 and High School Main Office Administrative Assistants at the start of each week using the PowerSchool attendance report function to identify chronically absent or truant students.
- This list will be given to the DCS Parent Coordinator and/or Social Worker, who will then call the students' parent/guardian to discuss the reason(s) for the students' chronic absences, consequences for chronic absences, and possible ways to stop these absences.
- The student or sibling (if available) will be required to give updated parent/guardian contact information as needed.
- If phone call goes unanswered, the K-8 or High School Main Office Administrative Assistant will be notified and she will mail a form letter to the parent/guardian informing them of their student's status as truant/chronically absent, the importance of school attendance, and consequences for chronic absences.
- May be referred to probation officer

Level II Intervention: Truancy Intervention Plan

If student continues to have unexcused absences, a mandatory parent conference will be scheduled with the Building Principal to review the reason(s) for the students' chronic absences, consequences, and possible ways to stop these absences. May be referred to probation officer

Level III Intervention: Referral to Truancy Office

If student continues to have unexcused absences and the Building Administrator (upon discussion with the DCS Parent Coordinator and Social Worker) determines that the parent/guardian is not actively supporting student attendance,

- The Building Principal will request that the DCS Social Worker initiate a referral to the Wayne County Prosecutor's Office.
- Authority for legal actions to be taken is provided by Michigan Compulsory School Attendance Act beginning with Section 1561 of the Revised School Code (MCL 380.1561).



Detroit Community Schools

Computer Lab Usage Expectations



- All students are to wear facial coverings
- All students are to maintain social distancing (6 ft or more)
- Teachers must remain in the computer lab with their students at all times and are responsible for their students' behavior while under their supervision in the computer lab.
- Teachers are expected to closely monitor student activity by frequent screen checks.
- Chewing gum, food, or drinks are not allowed in the computer lab or anywhere near a computer.
- Students must respect the equipment. Do not remove or disconnect hardware, parts, cables, or labels. Do not download or install additional software, programs, images, games, or music to any computer. Do not alter any computer settings.
- Student internet use is limited to teacher-assigned activities or classwork. Personal internet use for chat rooms, gaming, social media, instant messaging, or email is strictly prohibited.
- Students must close all open windows, applications, and shut down computer before leaving the lab.
- Before leaving the computer lab for their reserved time, teachers must make sure the lab is clean and orderly, all computers are shut down and are still connected to an operable mouse, the projector (if used) is turned off, and the door is locked (or will be by security).
- All computer labs must be locked when not in use. Call security or the main office for assistance with entering or exiting locked computer labs.
- Chronic violations of these usage expectations by staff or student will result in formal disciplinary action.
- Computers must be sanitized before leaving the lab.



Detroit Community Schools

K-12 Academic Grading Scale and DCHS Graduation Requirements

Grade	GPA Points	Scale
A+	4	100%
A	4	99-95%
A-	4	94-90%
B+	3.5	89-86%
B	3	85-83%
B-	3	82-80%
C+	2.5	79-76%
C	2	75-73%
C-	2	72-70%
D+	1.5	69-66%
D	1	65-63%
D-	1	62-60%
F	0	59% and lower

As of the 2020-21 school year, all DCHS students must successfully earn a minimum of 21 credits to graduate, complete 30 hours of community service, and participate in all state-required testing.

The course credits required to graduate include:

- English Language Arts: 4 credits
- Math: 4 credits (including Algebra, Geometry, and Algebra II)
- Science: 3 credits (including Biology, Chemistry, or Physics)
- Social Studies: 3 credits (including US History, World History, Economics, and Government)
- Health and Physical Education: 1 credit
- Fine Arts: 1 credit
- World Language*: 2 credits
- Other Electives: 3 credits

- Business of Sports School (BOSS) earned hour - hour participation depending on grade level

* Must be two years of the same language. Students can elect to take one year of World Language and two years of Visual, Performing, or Applied Arts.