

Academy Name
 School Year Detroit Community Schools 2025-2026
Emergency Drills Log Form

Post completed emergency drill log within 30 days after the drill is completed.

Fire Drills

Five (5) fire drills are required each school year – three (3) shall be conducted by December 1st, and two (2) shall be held during the remainder of the academic year.

Date	Time Drill(s) Conducted	Evacuation Time	Conducted By: (Name and Position)	Signature	Comments
9/24/25	10:15A	7 mins.	Loretta James D.O.Safety	JAMES	
10/22/25	10:30A	10 mins.	Loretta James D.O.Safety	JAMES	
11/13/25	1:30pm	5 mins.	Loretta James D.O.Safety	JAMES	
3/18/26	9:45am	5 mins.	Loretta James D.O.Safety	JAMES	Severe weather caused alarm to sound.
5/11/26	10:15am	5 mins.	L. James Director of Safety	JAMES	Drill went well.
6/19/26	11:55am	5 mins.	L. James Director of Safety	JAMES	During lunch time.

Tornado Drills

Two (2) in-building tornado safety drills (at least one in March).

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
10/13/25	10:00am	6 min	Loretta James D.O.Safety	JAMES	Had to move grades 3-6, building issue
5/11/26	10:15am	5 min	Loretta James D.O.Safety	JAMES	

Lock Down/Secure Mode/Hazardous Materials Drills

Three (3) drills where occupants are restricted to the interior of the building and the building is secured- such as lock down, secure mode and release of hazardous materials drills. At least one (1) drill shall be conducted by December 1st and one (1) conducted after January 1st.

Date	Time Drill(s) Conducted	Response Time	Conducted By: (Name and Position)	Signature	Comments
10/23/25	3:05 pm		Loretta James D.O.Safety	JAMES	
10/25/25	10:35am		Seth Pethy Superintendent		Shelter in place drill.
3/23/26	1:45 pm		Loretta James D.O.Safety	JAMES	NEED TO REPAIR SOME LOCKS ON CLASSROOM DOORS.

 _____ / ____ / 26
 Administrator's Signature/Date

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